

Reference No: HDC (161)-CM/IU/2021/438

Date: 2<sup>nd</sup> September 2021

## RESPONSE TO ENQUIRIES 1

**Project Name:** Lease of Units for the Provision of Café in Hiyaa Commercial in Phase 2 (Stage 3)

**Proposal Reference Number:** HDC (161)-CM/IU/2021/390

**Announced Date:** 19<sup>th</sup> August 2021

The following are the response(s) for the enquiries raised to this RFP.

	Enquiry	Response
1.	A Sole Proprietorship which is registered to operate of Shops only, can we submit proposal? Question is raised as the RFP says Proponent requires to submit GST registration Certificate of the relevant or similar work.	Yes, all registered businesses can submit proposal.  Kindly refer to RFP ITP clause 3.
2.	Can we submit statement form of a personal account if proposing as a Sole Proprietorship?	Yes. However, only owners personal account will be considered. Recommend to submit business account statement if applicable.
3.	What are the sizes of units?	The units to be leased for the provision of Café are:  <ul style="list-style-type: none"> <li>○ H7-G-02 measuring an area of 2,196.91 sqft.</li> <li>○ H9-G-01 measuring an area of 2,120.81 sqft.</li> <li>○ H13-G-08 measuring an area of 1,096.52 sqft.</li> </ul>
4.	Can the Proponent submit the Proposal for the 3 Units altogether?	Proponents are required to only submit one proposal for this RFP. Proposals will be evaluated and priority for unit selection shall be given to the successful Proponent based on

		evaluation ranking whereby highest scored Proponent will be given priority for Unit selection.
5.	Is there any access control to the building or can public, other than hiyaa flat tenants, have access to the ground floor of the building?	Public can easily access to the commercial area. There is no specific restriction or any access control.
6.	Can you elaborate on proposing the lease rate on yearly basis?	As per Section V. Clause 2.3 The lease rate proposed for each following year shall be equal or higher than the previous year's rental rate. Proposed lease rate which is less than the said minimum acceptable lease rate shall be disqualified.
7.	If the Owner of the Sole Proprietorship is submitting the proposal, is it necessary for the Proponent to submit Power of Attorney form and Authorized Representative form?	It is not necessary to submit power of Attorney Form for Sole Proprietorship businesses. However, Information of Authorized Representative Form must be submitted along with the Proposal.
8.	Does HDC gives provision for Oil trap system for the café?	Yes. HDC gives Provision for Oil trap system.
9.	Can any proponent submit the proposal without participating the pre-proposal meeting?	Yes. Any interested Proponents can submit the proposal.
10.	Can any Proponent submit the Proposal for more than one unit? For example, for grocery and cafe under same name.	Yes. Any Proponent can submit the Proposal for more than one usage. However, each Proponent will be awarded only one unit per specified usage form Hiyaa Commercial.  (Please refer to RFP Section 3, Clause 1.4)

**Please include this response to enquiries when submitting the proposal.**



*Handwritten signature in blue ink.*