

Reference No: HDC (161)-MKS/IU/2023/155

Date: 15th March 2023

RESPONSE TO ENQUIRIES 1

Project Name: Lease of Units for the Provision of a Café from Stelco (Hiyaa) Commercial

Proposal Reference Number: HDC(161)-MKS/IU/2023/54

Announced Date: 31st January 2023

The following are the response(s) for the enquiries raised to this RFP.

	Enquiry	Response
1.	Form 03 Authorized Representative: if the company's Managing Director is the Authorized Representative for this proposal, can the said MD sign on this form as the representative as well as the authorized signatory of the Proponent?	Yes. It is acceptable as long as the submitted details are correct and the Authorized Representative is the authorized person as per the Board Resolution submitted along with proposal.
2.	Power of Attorney: Do you have a format for companies? Can a board resolution authorizing the MD to sign on behalf of company be sufficient?	There is no set format for Power of Attorney (POA), however the details that should be included in the POA is mentioned in ITP14.2. Board Resolution resolving the authorized signatory will be sufficient as well.
3.	If we are proposing for Equity Financing, could a balance confirmation letter from bank for most recent 12 months suffice?	Yes, and it shall be the original and authorized by the bank or financial institute.
4.	Is it a must to provide proof that proponent is currently operating other cafes /tea shops / restaurants?	Marks for operational experience will only be given for experiences that can be verified. Therefore, if the Proponent has already existing cafés, Proponent shall submit documents to prove the operational experience.

5.	Can we have an open area for the cafe? Which can be allocated as a smoking area?	Open area will fall under the common space; therefore, smoking area will be allowed as per the guidelines and regulations of relevant authorities.
6.	Which side should the kitchen exhaust be connected to? Is there an existing exhaust system where it could be connected to?	No, there is no existing exhaust system. When installing, the kitchen exhaust exit should not face directly to the pedestrian passing nearby. A product specification must be submitted to HDC for review and approval beforehand.
7.	Is there any water already connected to the unit? If not, how can it be connected?	Provision for water connection will be provided and the Tenant has to connect.
8.	Are you able to confirm if the location of the Cafe' is B- Block in front of Bus Stop?	No, the Bus Stop is not directly in front of the location of the B-Block.
9.	Can the walls in between could be demolished and design changes can be made other than structure?	Internal modifications can be brought to the unit and these modifications must be approved by HDC. The demolition plan should be submitted and should align with the demolish able/modifiable walls identified with the unit drawings provided. Kindly refer to the Unit Design Guideline of Commercial Units in Hiyya Stelco.
10.	Can we install kitchen hood? Are there is any certain restrictions for the same?	Yes, but the kitchen hood and exhaust system must be a product of odor control and grease trap incorporated. A product specification must be submitted to HDC for review and approval beforehand.
11.	Could the front glass doors panels be replaced?	Tenants can propose to re-design and build new façade for the unit. Predominant material of the proposed façade should be glass in order to establish urban connection and liveliness between commercial usage and urban surrounding. However, the clear glass façade can be finished with stickers/ frosted sticker according to the usage and branding

Please include this response to enquiries when submitting the proposal.