

EXPRESSION OF INTEREST (EOI)

FOR

LEASE AND OPERATION OF VERTICAL PARKING FROM HULHUMALE' PHASE 1

PROPOSAL REFERENCE NUMBER: HDC (161)-MKS/IU/2023/160 ANNOUNCEMENT DATE: 19th March 2023 PROPOSAL SUBMISSION DEADLINE: 03rd April 2023



properties.hdc.com.m

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SECTION I: INSTRUCTION TO PROPONENTS

- 1. Eligible Proponents
 - 1.1. A Proponent must be a registered business (sole trader, partnership or limited liability company)
 - 1.2. In case of Joint Venture (JV) is proposed by the Proponent(s) the minimum percentage of equity share proportion of local partner(s) in a JV shall not apply.
 - 1.3. A Proponent shall not be under suspension from proposal submission by the Lessor.
 - 1.4. Employees of HDC shall not be eligible to submit any proposals under this RFP.
 - 1.5. If a Proponent has a relation with an employee within HDC, that is in a position to influence the proposal of the Proponent, or influence the decisions of the Lessor regarding the RFP process, the proponent shall declare the relationship as per the Declaration Form in Section V.
- 2. The EOI Documents include all the Sections specified below, and should be read in conjunction with any Addenda issued.
 - Section I. Instructions to Proponents (ITP) Section II. Information Sheet Section III. Lessor's Requirements Section IV. Selection Process Section V. Business Proposal Requirement Section VI. Contract Terms
- 3. The Proponent is expected to examine all instructions, forms, terms, and specifications in the EOI Documents. Failure to furnish all information and documentation required in EOI Documents may result in rejection of the proposal.
- 4. All Proponents will be processed according to the "Selection Process"
- 5. The inner and outer envelopes shall:
 - o bear the name and address of the Proponent;
 - o bear the name of the Project and shall be addressed to the Lessor;
 - bear the specific proposal reference number of this EOI process indicated in Information Sheet;
 - o bear the name, address and contact number and contact person of the Proponent.
 - o bear a warning not to open before the time and date for proposal opening.
 - o Include Form 04 Proposal Checklist
- 6. The currency(ies) of the proposal are to be quoted in Maldivian Rufiyaa (MVR).
- 7. At any time prior to the deadline for submission of proposal, the Lessor may amend the EOI Documents by issuing addenda.





- 8. Any proposal received by the Lessor after the deadline for submission of proposal shall be declared late, rejected, and returned unopened to the Proponent.
- 9. The Lessor reserves the right to accept or reject any proposal, and to annul the EOI process and reject all proposal at any time prior to contract award, without thereby incurring any liability to Proponents.



SECTION II: INFORMATION SHEET

Name of the Project	Lease and Operation of Vertical Parking from Hulhumalé Phase 1				
Reference Number	The Reference Number of Proposal Process is: HDC (161)- MKS/IU/2023/160				
	For clarification purposes only, the Lessor's address is:				
Clarification	Marketing & Sales Housing Development Corporation Ltd. Ground Floor, HDC Building Hulhumalé, Maldives Tel: (+960)3355 314, (+960)3355 223 E-mail: <u>sales@hdc.com.mv</u>				
	a) A Proponent requiring any clarification of the EOI Documents shall contact the Lessor in writing at the Lessor's address.				
	b) The Lessor will respond in writing to any request for clarification, provided that such request is received no later than the enquiry deadline				
	The information session will take place at the following date, time and place:				
	Date: 21 st March 2023				
	Time: 10:30 AM				
Information Session	Interested parties can join the information meeting via zoom meeting link: <u>https://bit.ly/3ZVZWUn</u>				
	In order to minimize technical issues please join the meeting 10 minutes prior to the time. Please note that it is not a requirement to attend the information to submit EOI.				
Deadline for Clarification	The deadline for request for clarification is on or before 23rd March 2023 at 1400 hrs.				
Response to Enquiries	The responses to the enquiries will be sent to the proponents on 27th March 2023				
Proposal Validity	Proposal Validity Period: 150 (One Hundred and Fifty) days				
Proposal Submission and Opening	For proposal submission and opening purpose only, the Lessor Address is:				
	Exhibition Center (Ground Floor) HDC Building Huvandhumaa Hingun Housing Development Corporation Ltd.				





Date: 03rd April 2023 Time: 1300hrs to 1400hrs		
a) Proponents do not have the option of submitting their proposal electronically.		
b) The Lessor shall open the proposals one at a time and read out and record the following		
• the name of the Proponent;		
• the proposed prices in Price Proposal Form;		
• any other details as the Lessor may consider appropriate		





SECTION III. LESSOR'S REQUIREMENTS

1. SCOPE OF WORKS

Housing Development Corporation (Lessor) is seeking for interest parties to Lease and Operate the Vertical Parking in Hulhumalé phase 1. The selected party (Lessee) will be responsible for the operation and maintenance of the Parking systems for the duration of the lease term as per the guidelines set forth by HDC. The operation and Maintenance of the units includes but not limited to management, administration, supervision and maintenance.

2. PARKING ALLOCATION

2.1 Two operators will be selected to operate the 6 Vertical parking locations announced under this RFP. Parking Locations are as follows;

Operators	Location	Total Number of Capacity / Operator	
Operator 1	Location 1, 2 and 4	88 Parking Slots	
Operator 2	Location 7 and 9	78 Parking Slots	

- 2.2 Winning operators have to select one from above location group. Each operator will only be awarded one location group.
- 2.3 Priority of Location Selection shall be given to the successful Proponent based on evaluation ranking whereby highest scores Proponent will be given priority for Selection.

3. BUSINESS MODEL

- 3.1 The Business model is Minimum Monthly Guaranteed Lease model, whereby the lessee agrees to pay the proposed lease rate or 25% monthly revenue, whichever is higher.
- 3.2 The minimum acceptable lease rate per parking slot per month for the Year 1 & Year 2 is MVR 750.00 (Maldivian Rufiyaa Seven Fifty)
- 3.3 The minimum acceptable lease rate per parking slot per month for the Year 3 to Year 5 is MVR 1,500.00 (Maldivian Rufiyaa Thousand Five Hundred)
- 3.4 The minimum acceptable lease rate per parking slot per month for the Year 6 to Year 10 is MVR 2,000.00 (Maldivian Rufiyaa Two Thousand).

4. ESTIMATED INVESTMENT COST

4.1 Estimated Investment Cost for the units are **MVR 250,000.00** (Maldivian Rufiyaa Two Hundred Fifty Thousand) This amount is derived based on number of parking slots and the scope of work essential for the operation of the parking system.





5. DRAWINGS

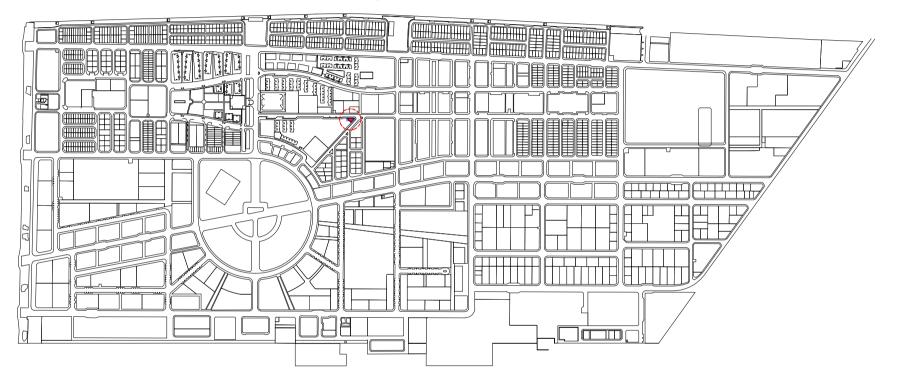
The drawing contains the location map and unit map of the unit to be allocated for the project. (Refer to next page)

Vertical System	Location	Road Name	Property Name	Capacity
Location 1	East side of Rowhouse "mashi"	Nirolhu Magu	Nirolhu parking 1	36 Slots
Location 2	East side of Flat 02	Nirolhu Magu	Nirolhu Parking 2	26 Slots
Location 4	West side of Rowhouse "Sandura"	Kaneeru Magu	Kaneeru parking	26 Slots
Location 7	West side of Ghaazee School	Boagan Villa Magu	Boagan Villa Parking 1A	26 Slots
Location 7	West side of Ghaazee School	Boagan Villa Magu	Boagan Villa Parking 1B	26 Slots
Location 9	East side of Dhiraagu tree park	Boagan Villa Magu	Boagan Villa Parking 2	26 Slots

*Areas in the drawings is subjected to minimal changes.



HULHUMALE, PHASE 1



PROPERTY : BOAGAN VILLA VERTICAL PARKING 2

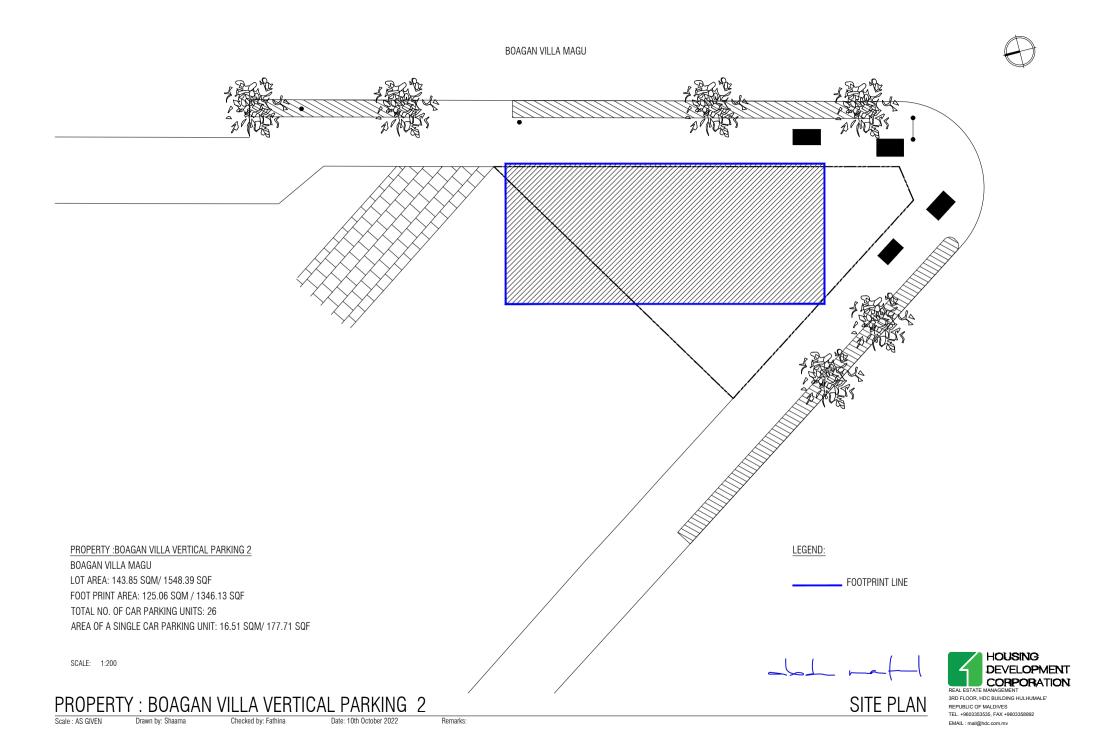
BOAGAN VILLA MAGU

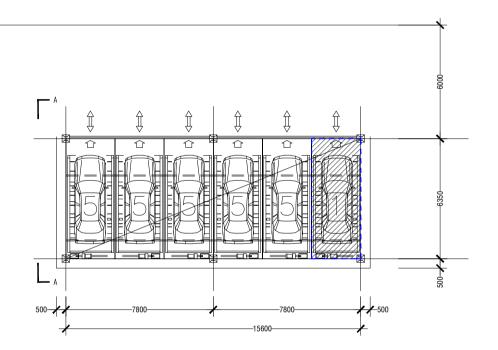
NTS

PROPERTY : BOAGAN VILLA VERTCAL PARKING 2

Scale : AS GIVEN Drawn by:Shaama

HOUSING DEVELOPMENT CORPORATION REAL ESTATE MANAGEMEN 3RD FLOOR, HDC BUILDING HULHUMALE' LOCATION MAP REPUBLIC OF MALDIVES TEL. +9603353535, FAX +9603358892 EMAIL : mail@hdc.com.mv





PROPERTY : BOAGAN VILLA VERTICAL PARKING 2 BOAGAN VILLA MAGU

TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:200

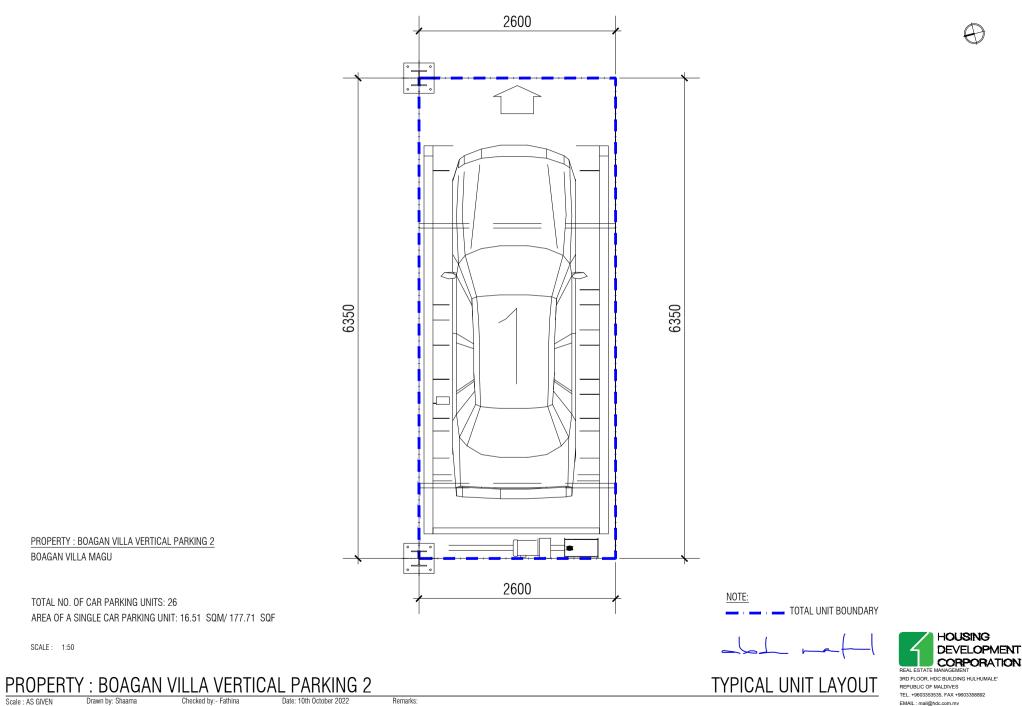
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Scale : AS GIVEN Drawn by: Shaama Date: 10th October 2022

Remarks:

NOTE: TOTAL UNIT BOUNDARY

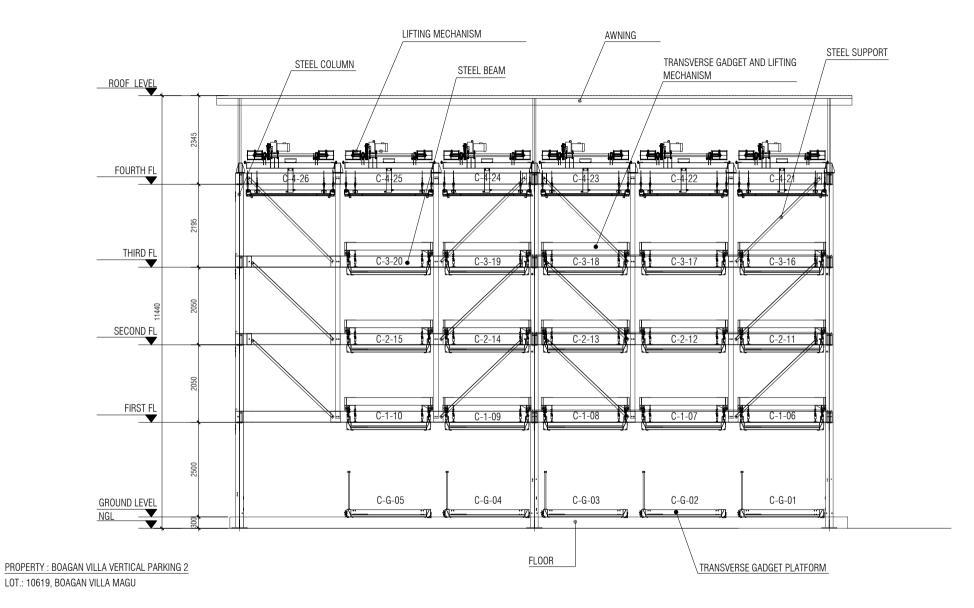




Scale : AS GIVEN

Date: 10th October 2022





TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

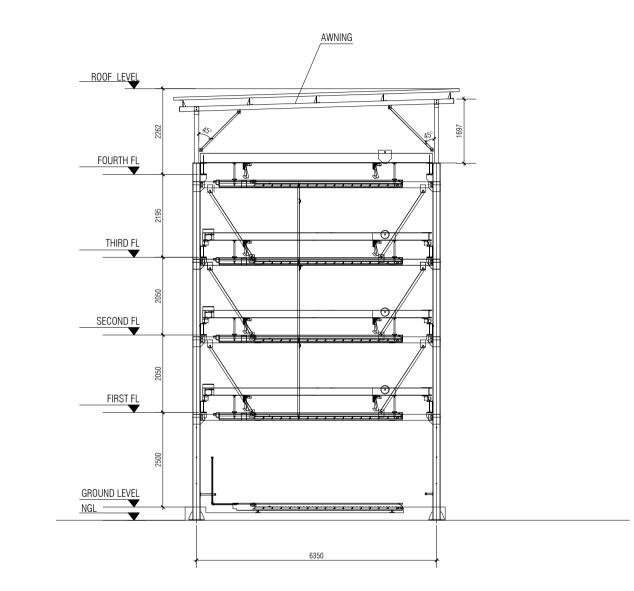
SCALE: 1:100

PROPERTY : BOAGAN VILLA VERTICAL PARKING 2

Checked by: Fathina



HOUSING



PROPERTY : BOAGAN VILLA VERTICAL PARKING 2 BOAGAN VILLA MAGU

TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:100

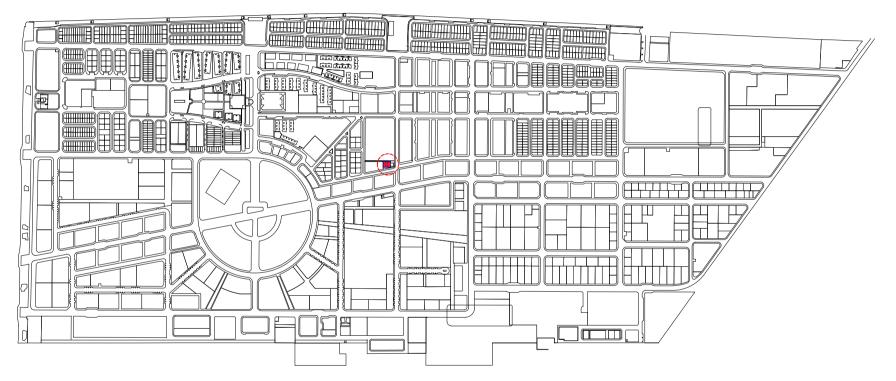
PROPERTY : BOAGAN VILLA VERTICAL PARKING 2 Checked by: Fathina

Drawn by: Shaama Scale : AS GIVEN

Date: 10th October 2022 Remarks:



HULHUMALE, PHASE 1



PROPERTY : BOAGAN VILLA VERTICAL PARKING 1

BOAGAN VILLA MAGU

NTS

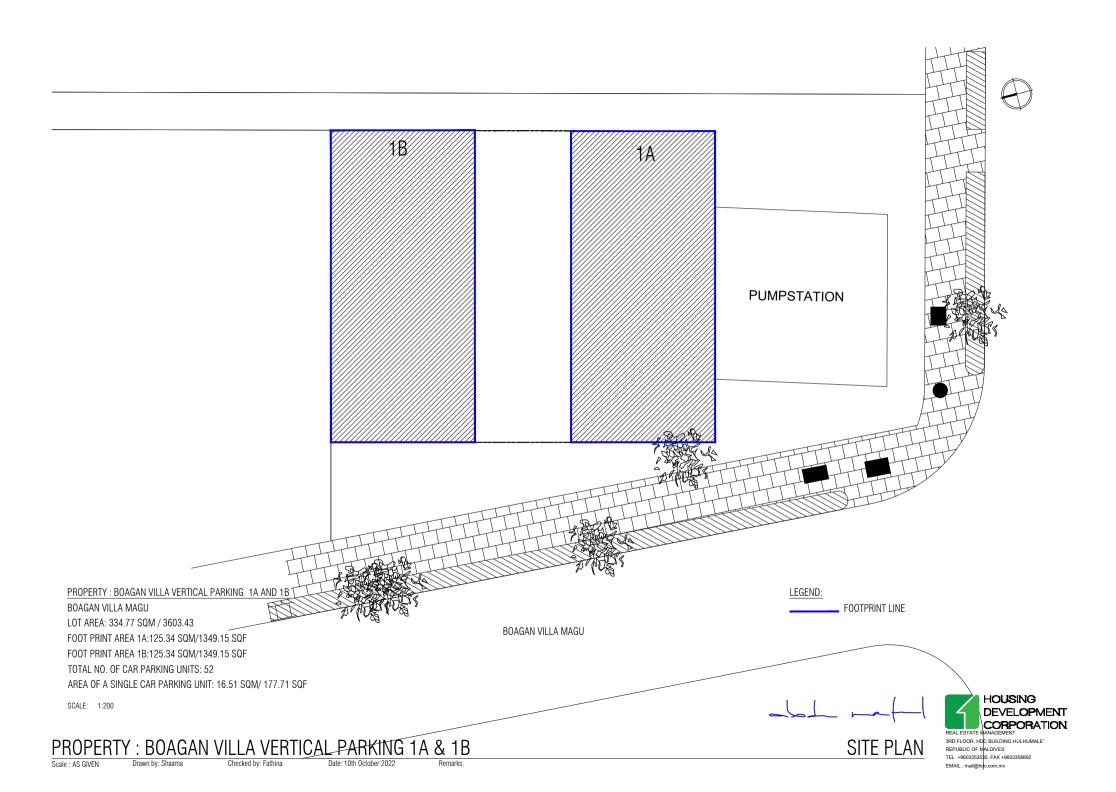
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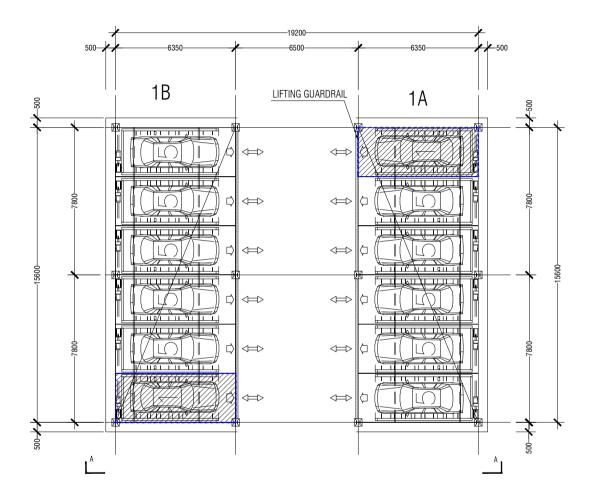
Checked by: Fathina

Scale : AS GIVEN Drawn by:Shaama

Date:10th October 2022







PROPERTY : BOAGAN VILLA VERTICAL PARKING 1A & 1B

BOAGAN VILLA MAGU

TOTAL NO. OF CAR PARKING UNITS 1A: 26 TOTAL NO. OF CAR PARKING UNITS 1B: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

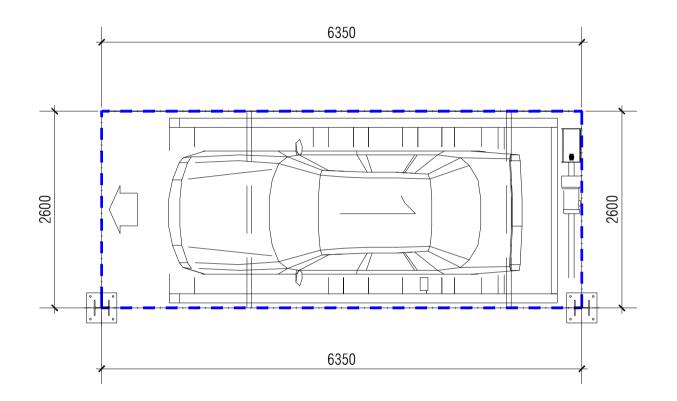
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PROPERTY : BOAGAN VILLA VERTICAL PARKING 1A & 1B Checked by: Fathina Remarks:

Scale : AS GIVEN Drawn by: Shaama Date: 10th October 2022

NOTE: ____TOTAL UNIT BOUNDARY ____





PROPERTY : BOAGAN VILLA VERTICAL PARKING 1A BOAGAN VILLA MAGU

TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE : 1:50

PROPERTY : BOAGAN VILLA VERTICAL PARKING 1A



Checked by:- Fathina Date: 10th October 2022

Remarks:

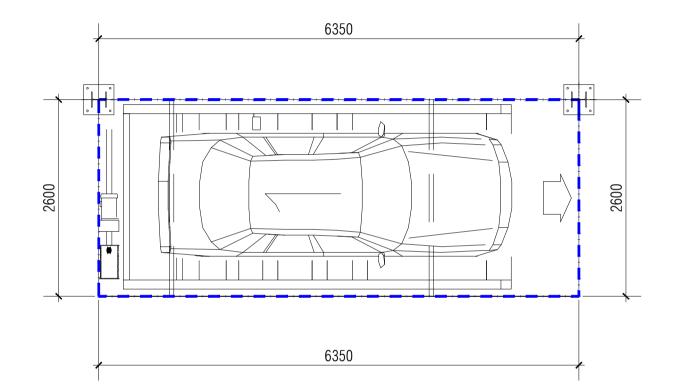


TYPICAL UNIT LAYOUT

REAL ESTATE MANAGEMENT CORPORATION REAL ESTATE MANAGEMENT 3RD FLORA TOLO BUILLING AUHUMALE: REPUBLIC OF MALDIVES TEL. +0003335847. AX +0003368802. EMAIL ::mai@hdc.com.rw

HOUSING





PROPERTY : BOAGAN VILLA VERTICAL PARKING 1B BOAGAN VILLA MAGU

TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE : 1:50

PROPERTY : BOAGAN VILLA VERTICAL PARKING 1B Checked by:- Fathina

Scale : AS GIVEN Drawn by: Shaama Date: 10th October 2022

Remarks:

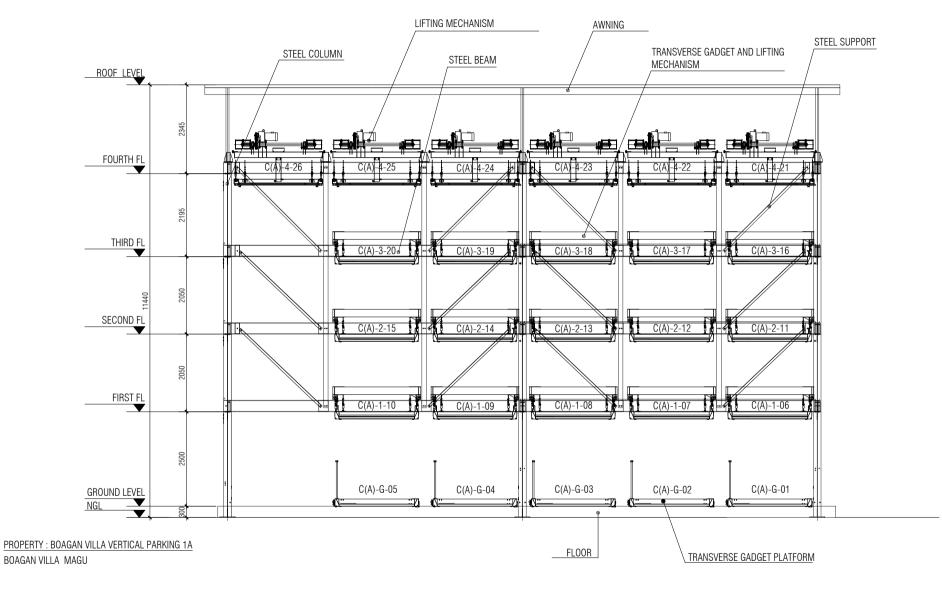


TYPICAL UNIT LAYOUT

DEVELOPMENT CORPORATION REAL ESTATE MANAGEMEN 3RD FLOOR, HDC BUILDING HULHUMALE' REPUBLIC OF MALDIVES TEL. +9603353535, FAX +9603358892 EMAIL : mail@hdc.com.mv

HOUSING

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TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

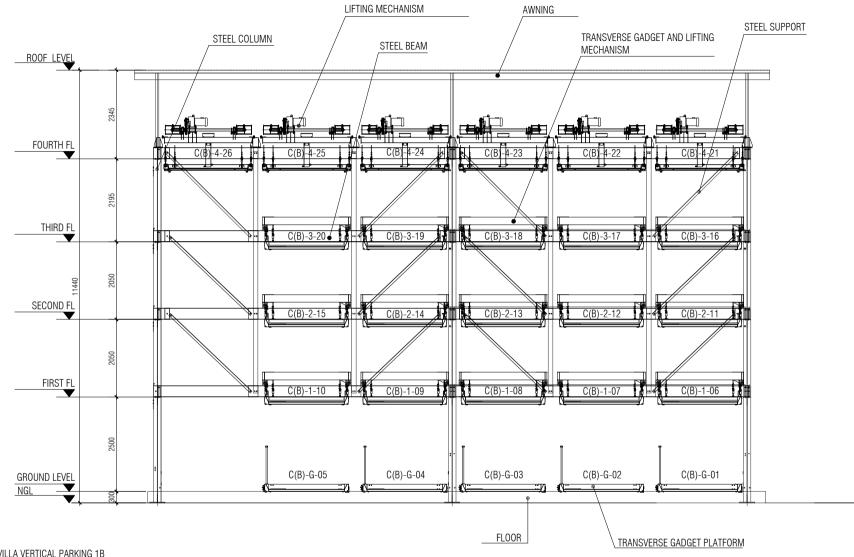
SCALE: 1:100

PROPERTY : BOAGAN VILLA VERTICAL PARKING 1A Checked by: Fathina Drawn by: Shaama

Scale : AS GIVEN

Date: 10th October 2022





PROPERTY : BOAGAN VILLA VERTICAL PARKING 1B BOAGAN VILLA MAGU

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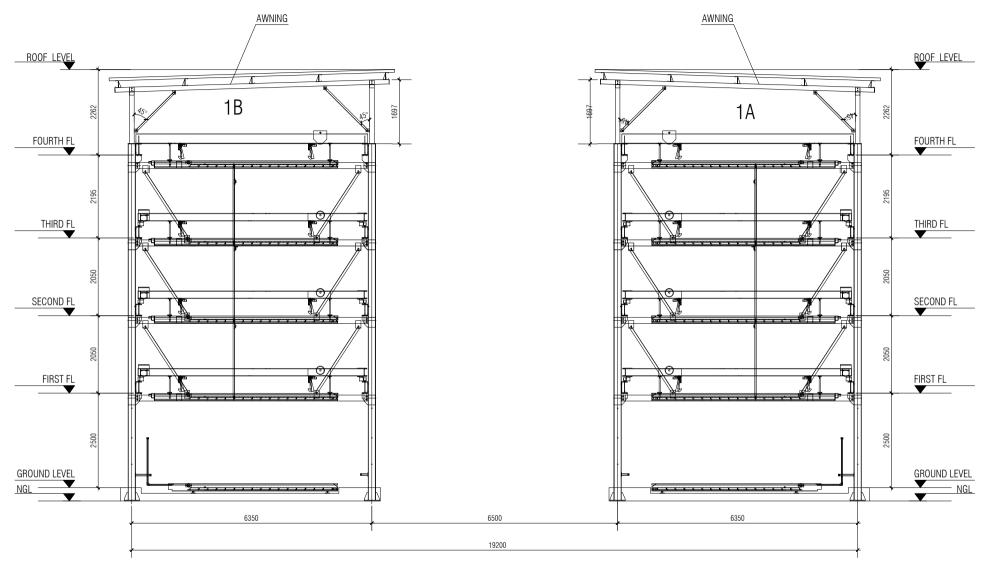
SCALE: 1:100

PROPERTY : BOAGAN VILLA VERTICAL PARKING 1B Drawn by: Shaama Checked by: Fathina

Scale : AS GIVEN

Date: 10th October 2022





PROPERTY : BOAGAN VILLA VERTICAL PARKING 1A & 1B BOAGAN VILLA MAGU

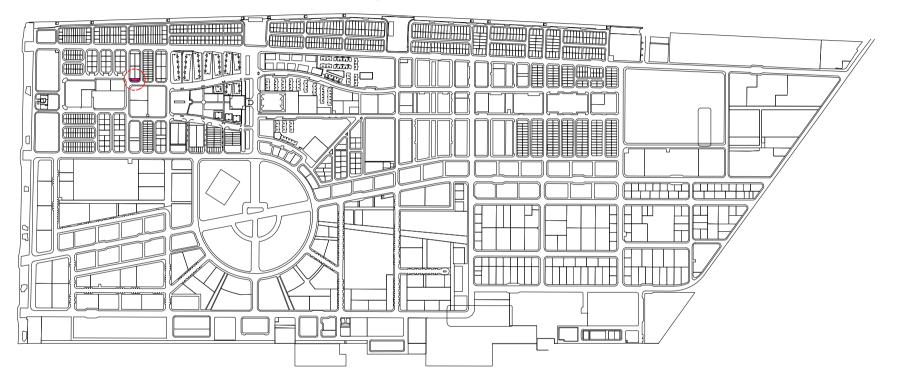
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SCALE: 1:100

PROPERTY : BOAGAN VILLA VERTICAL PARKING 1A & 1B Scale : AS GIVEN Drawn by: Shaarma Checked by: Fathina Date: 10th October 2022 Remarks: Drawn by: Shaama Checked by: Fathina



HULHUMALE, PHASE 1



PROPERTY : KANEERU VERTICAL PARKING

Drawn by:Shaama

KANEERU MAGU

NTS

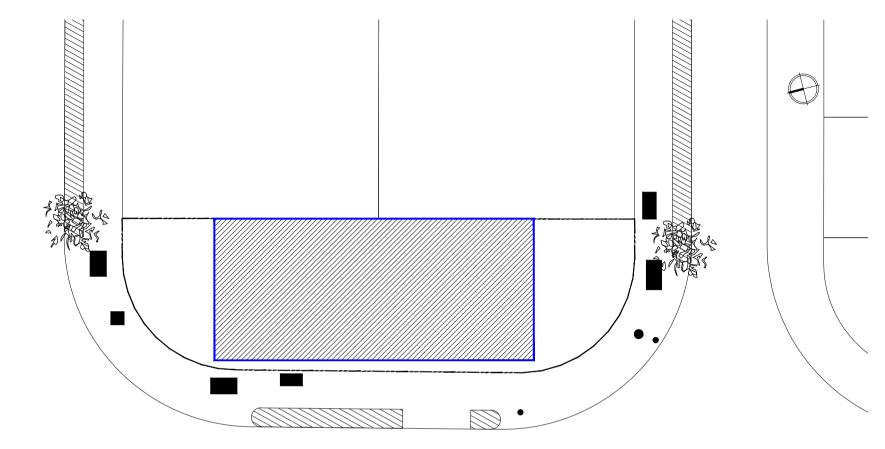
PROPERTY : KANEERU VERTICAL PARKING

Checked by: Fathina

Scale : AS GIVEN

REAL ESTATE LOCATION MAP





KANEERU MAGU

PROPERTY : KANEERU VERTICAL PARKING KANEERU MAGU LOT AREA: 202.83 SQM / 2183.24 SQF FOOT PRINT AREA: 126.56 SQM / 1362.28 SQF TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:200

PROPERTY : KANEERU VERTICAL PARKING

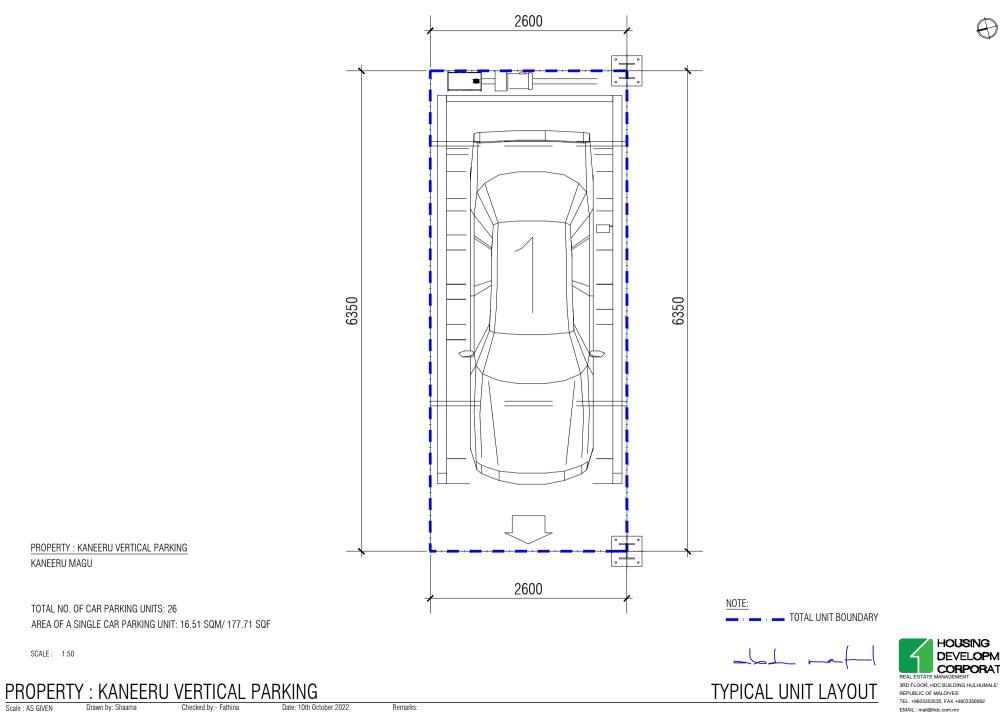
Checked by: Fathina

Scale : AS GIVEN Drawn by: Shaama

Date: 10th October 2022 Remarks:







Scale : AS GIVEN

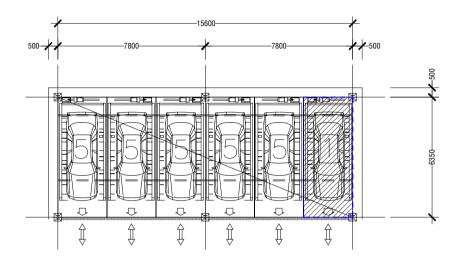
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DEVELOPMENT

CORPORATION

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EMAIL : mail@hdc.com.mv



PROPERTY : KANEERU VERTICAL PARKING KANEERU MAGU

TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:200

PROPERTY : KANEERU VERTICAL PARKING

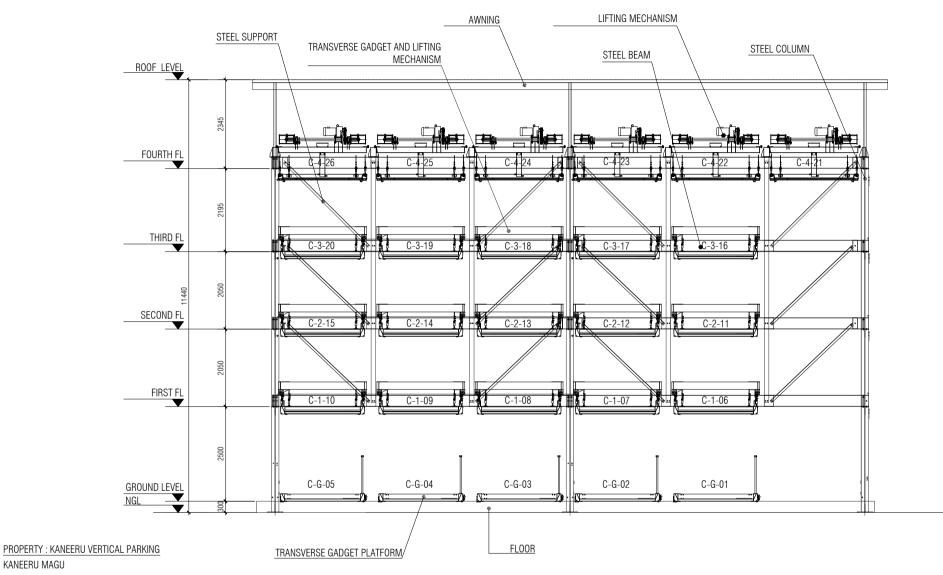
Checked by: Fathina

Scale : AS GIVEN Drawn by: Shaama

Date: 10th October 2022 Remarks:

NOTE:





TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:100

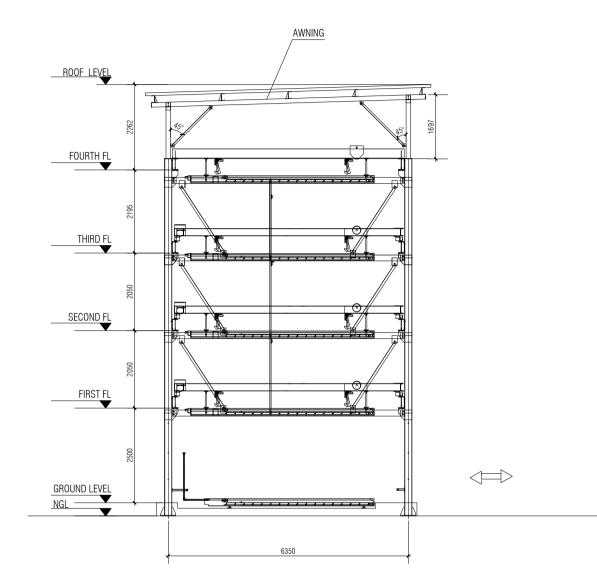
KANEERU MAGU

PROPERTY : KANEERU VERTICAL PARKING

Checked by: Fathina

DEVELOPMENT CORPORATION REAL ESTATE M 3RD FLOOR, HDC BUILDING HULHUMALE FRONT ELEVATION REPUBLIC OF MALDIVES TEL. +9603353535, FAX +9603358892 EMAIL : mail@hdc.com.mv

HOUSING



PROPERTY : KANEERU VERTICAL PARKING KANEERU MAGU

TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

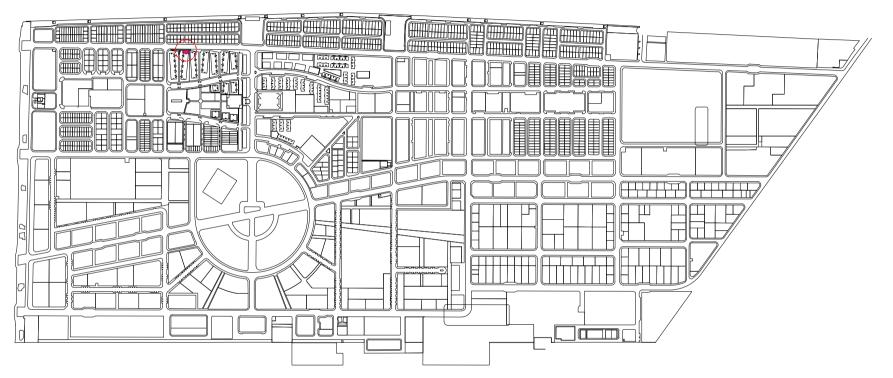
SCALE: 1:100

PROPERTY: KANEERU VERTICAL PARKING

Checked by: Fathina



HULHUMALE, PHASE 1



PROPERTY : NIROLHU VERTICAL PARKING 2

NIROLHU MAGU

NTS

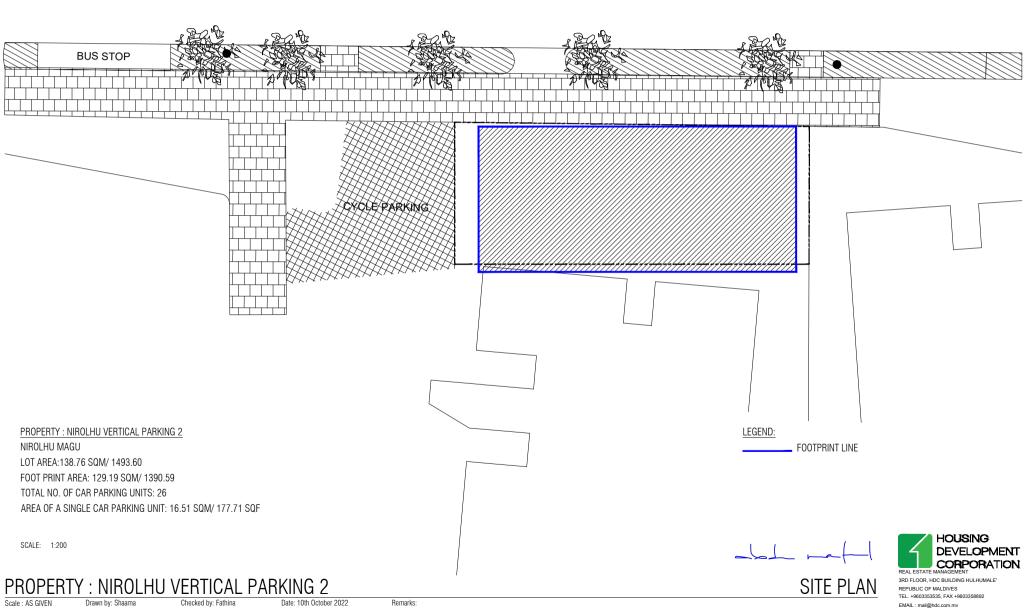
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Checked by: Fathina

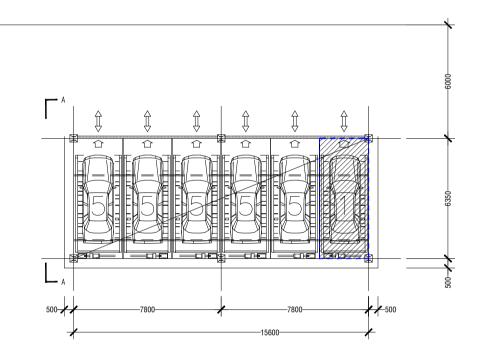
Scale : AS GIVEN Drawn by:Shaama Date:10th October 2022

LOCATION MAP





NIROLHU MAGU



PROPERTY : NIROLHU VERTICAL PARKING 2 NIROLHU MAGU

TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:200

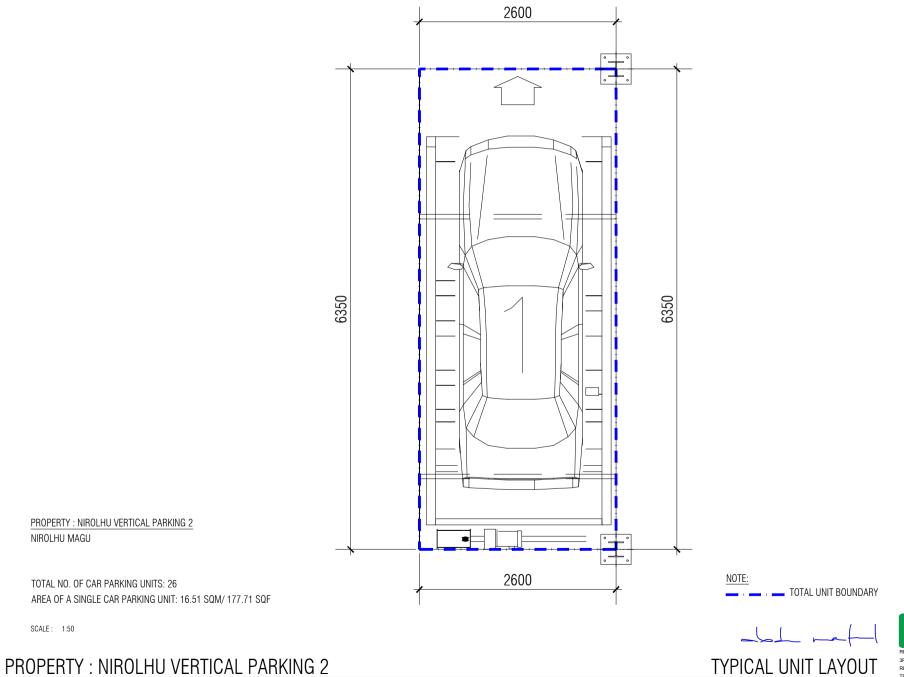
PROPERTY : NIROLHU VERTICAL PARKING 2

Checked by: Fathina

Scale : AS GIVEN Drawn by: Shaama Date: 10th October 2022 Remarks:









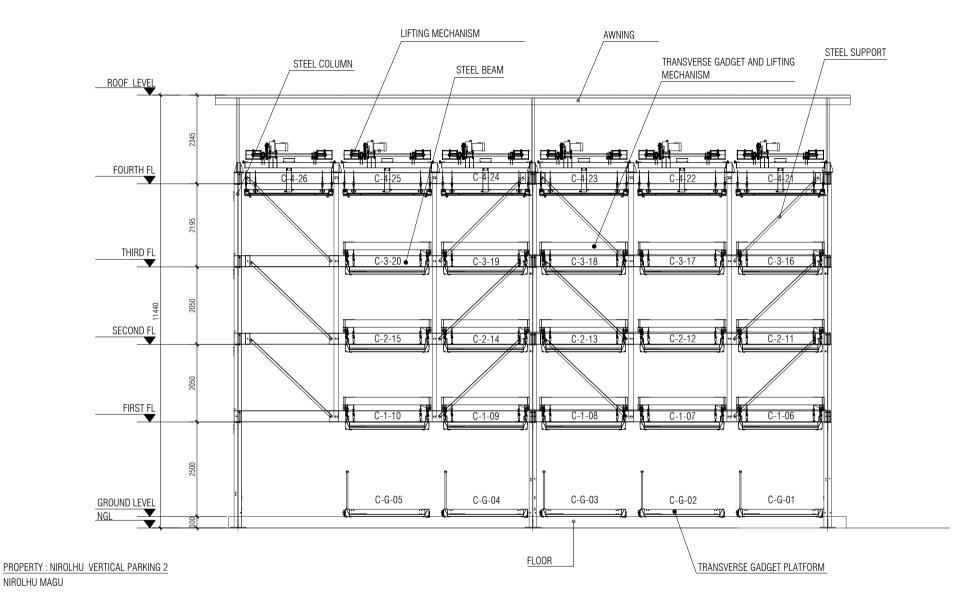
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Scale : AS GIVEN Drawn by: Shaama Checked by:- Fathina

NIROLHU MAGU

SCALE : 1:50

Date: 10th October 2022 Remarks:



TOTAL NO. OF CAR PARKING UNITS: 26

AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:100

PROPERTY : NIROLHU VERTICAL PARKING 2

Checked by: Fathina

Scale : AS GIVEN Drawn by: Shaama





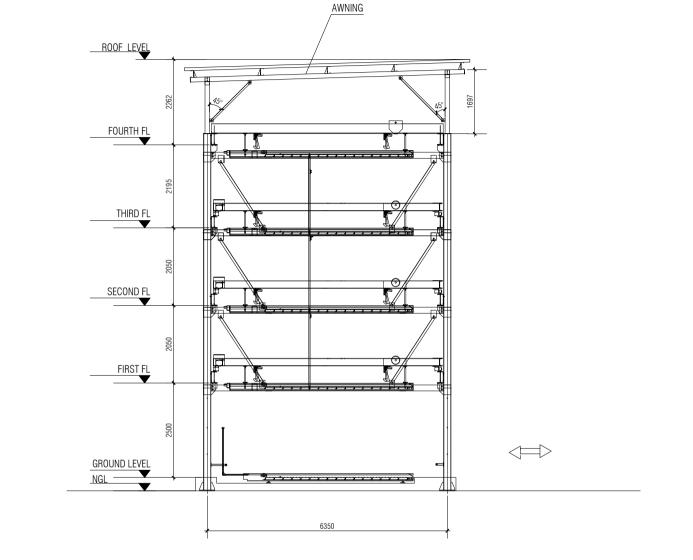
PROPERTY : NIROLHU VERTICAL PARKING 2 Scale : AS GIVEN Drawn by: Shaama Checked by: Fathina Date: 10th October 2022

Remarks:

SCALE: 1:100

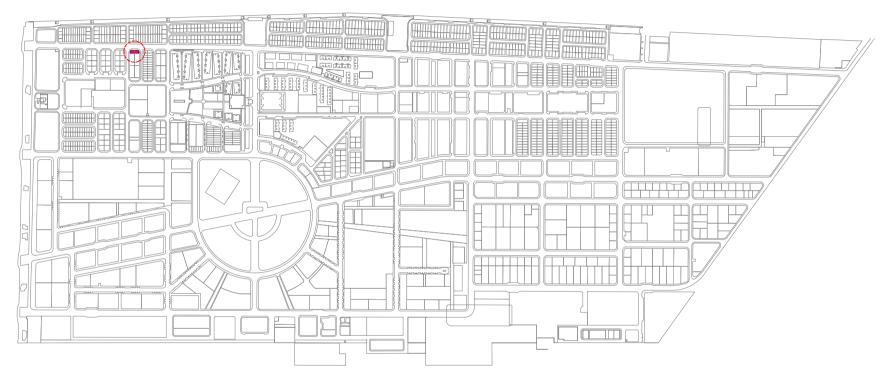
TOTAL NO. OF CAR PARKING UNITS: 26 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

PROPERTY : NIROLHU VERTICAL PARKING 2 NIROLHU MAGU





HULHUMALE, PHASE 1



PROPERTY : NIROLHU VERTICAL PARKING 1

NIROLHU MAGU

NTS

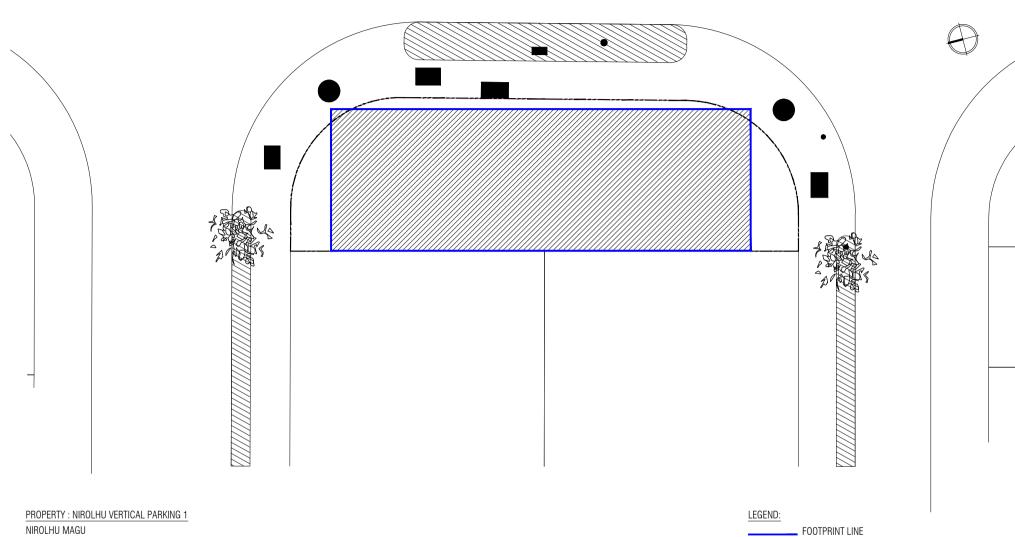
PROPERTY : NIROLHU VERTICAL PARKING 1

Checked by: Fathina

Scale : AS GIVEN Drawn by:Shaama

Date:27th November 2022





NIROLHU MAGU

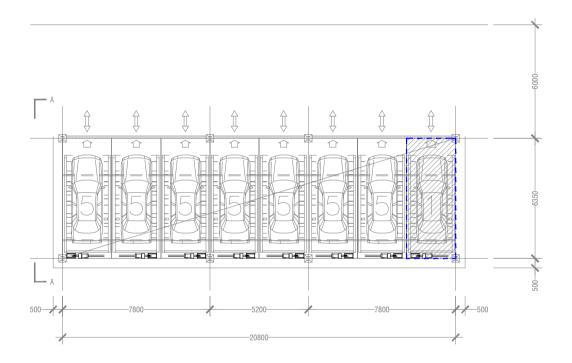
LOT AREA: 201.13 SQM/ 2164.95 SQF FOOT PRINT AREA: 166.25 SQM/ 1789.50 SQF TOTAL NO. OF CAR PARKING UNITS: 36 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:200

PROPERTY : NIROLHU VERTICAL PARKING 1 Checked by: Fathina







PROPERTY : NIROLHU VERTICAL PARKING 1 NIROLHU MAGU

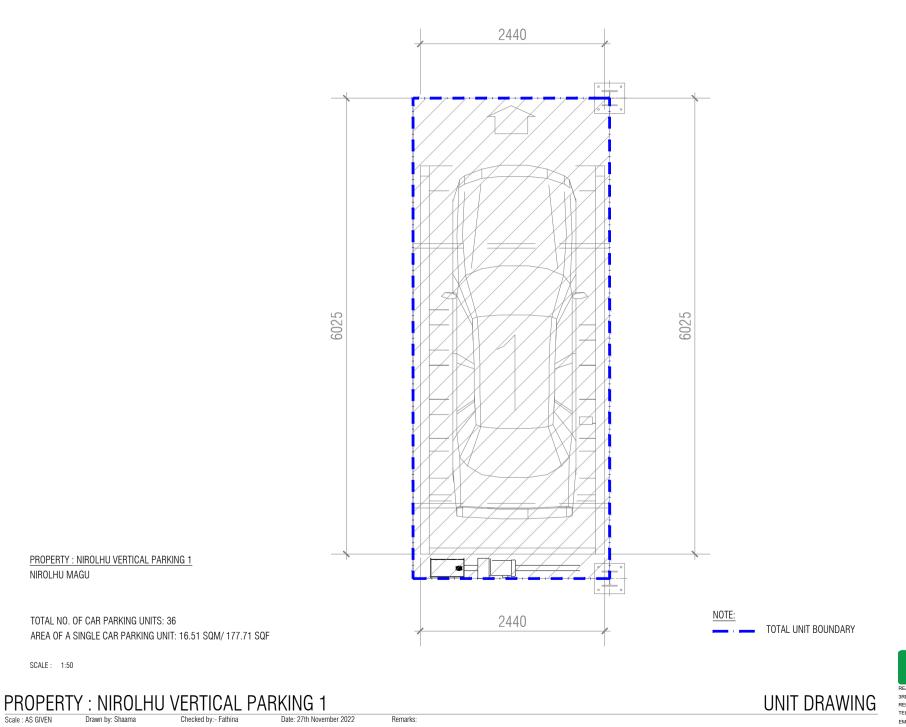
TOTAL NO. OF CAR PARKING UNITS: 36 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:200

PROPERTY : NIROLHU VERTICAL PARKING 1

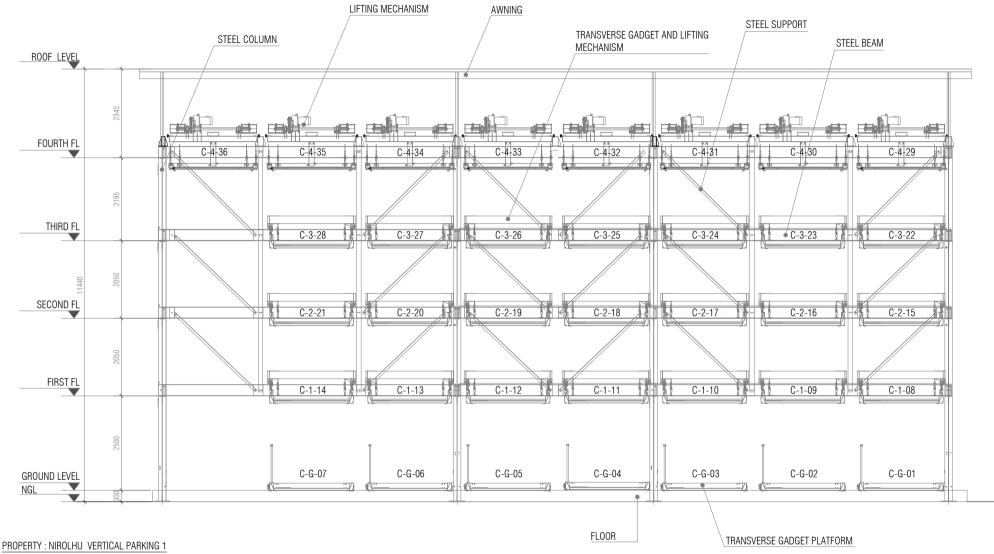


TYPICAL FLOOR PLAN



HOUSSING DEVELOPMENT CORPORATION REAL ESTATE MANAGEMENT 3RD FLOOR, HOC BUILDING HULHUMALE' REPUBLIC OF MALDIVES TEL. 19603353535, FAX 19603358892 TEL. 19603353535, FAX 19603358892

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NIROLHU MAGU

TOTAL NO. OF CAR PARKING UNITS: 36

AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:100

PROPERTY : NIROLHU VERTICAL PARKING 1

Checked by: Fathina

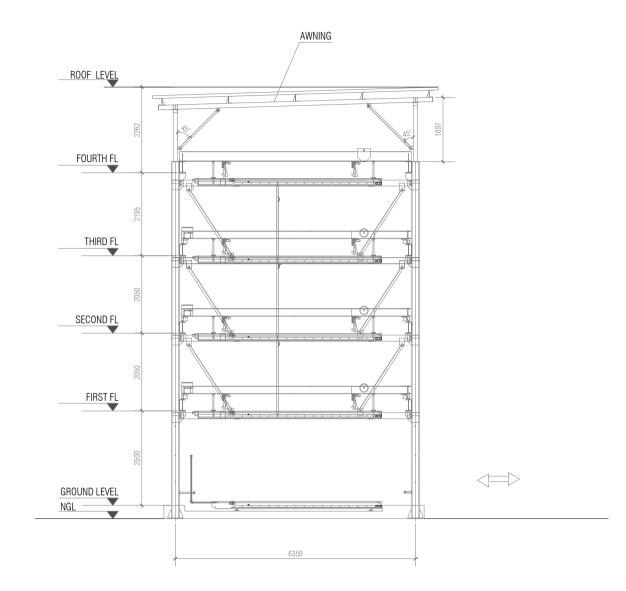
Scale : AS GIVEN Drawn by: Shaama

Date: 27th November 2022

Remarks:







PROPERTY : NIROLHU VERTICAL PARKING 1

NIROLHU MAGU

TOTAL NO. OF CAR PARKING UNITS: 36 AREA OF A SINGLE CAR PARKING UNIT: 16.51 SQM/ 177.71 SQF

SCALE: 1:100

PROPERTY : NIROLHU VERTICAL PARKING 1

Checked by: Fathina

Scale : AS GIVEN Drawn by: Shaama



SECTION IV. SELECTION PROCESS

This Section contains all the stages that the Lessor shall complete to qualify, evaluate and select the proposals. The Proponent shall provide all the information requested in the Section V, Business Proposal Requirements.

1. STAGE 1 -

Part 1: Qualification

Proponents that meets the requirement set in Qualification Criteria will be evaluated according to evaluation criteria.

a) Financial Resources

- i. Proponent shall demonstrate that it has access to or has funds to finance the proposed investment cost by the lessor specified in Section III, Clause 3, Proponent who do not demonstrate it access or has full funds to meet the proposed investment cost shall be disqualified.
- ii. Funds required for the investment cost will be evaluated based on the method of Financing proposed by the proponent.
- iii. Bank statements will not be considered when evaluating the financial eligibility of the Proponent.
- iv. Proponent who does not show proof funds to finance the proposed investment cost shall be disqualified.
- v. Documents shall be submitted as per Section V. Business Proposal requirements, Clause 4.

b) Outstanding Payment

- i. Proponents shall not have any due payment to Lessor prior to 30 (Thirty) calendar days to Proposal Submission.
- ii. Proponents who have payment due to prior to 30 (Thirty) calendar days of the submission of EOI shall be disqualified.

c) History of Non-Performing Contracts and Litigation History

- i. Proponents shall not have consistent history of court/arbitral award decisions against the Lessor for the last five (5) years.
- ii. Proponent shall not have occurrence of non-performance of a contract awarded by Lessor as a result of Proponent default for the last five (5) years.





Part 2: Evaluation Criteria

Proposals that meet the requirement set in Qualification Criteria will be evaluated based on the following criteria and points will allocated as below:

Cri	teria	Allocated %
a)	Lease Rate	60%
b)	Business Plan	30%
c)	Operational Experience	10%
Tot	al	100%

a) Lease Rate - 60%

- i. Proponents with the highest Net Present Value (NPV) will be given a maximum point for the lease rate, whereby points shall be pro-rated for the other Proponents.
- ii. Lease rate shall be proposed as per Section III Lessors' Requirement and proposals that are not in accordance Section III shall result in disqualification of proposal.

b) Business Plan – 30%

- i. Operational Plan 30 points
- ii. Marketing Plan 30 points
- iii. Financial Plan 20 points
- iv. Maintenance and Facilities Management Plan 20 points

c) Operational Experience – 10%

Maximum points will be given for registered establishment that has experience in operating and managing a real estate property relation to lease and overall management of the property and to include experience of operating a mechanical system as an additional point in proposal evaluation.

2. STAGE 2 - MANAGEMENT APPROVAL

Successful Proposal from Evaluation shall be presented to HDC's Management approval.

3. STAGE 3 - CONDITIONAL AWARD

- a) With the endorsement of HDC's Management, Conditional Award letter shall be issued to the successful Proponent.
- b) The successful Proponent shall fulfill the obligations in stipulated in conditional award letter. Failure to comply with all of the obligations set forth in the condition award letter may result in annulment of the conditional award and forfeiture of the bid security. The conditions required to fulfill in the award letter are:
 - i. Payment of Lease deposit, equivalent to 03 (three) months' rent of Year 1 (one) within the 07 (Seven) working days from the date of this conditional award letter.





4. STAGE 4 – CONTRACT SIGNING

- a) Promptly upon notification of the conditional award, the Lessor shall send the successful Proponent the Contract.
- b) Within 07 (seven) days of the success fulfilment of the obligation stipulated Stage 3 Proponent shall sign the Contract with Lessor.





SECTION V. BUSINESS PROPOSAL REQUIREMENT

To establish its qualifications to perform the contract in accordance with *Section IV Selection Process* and to determine the proposal as substantially responsive proposal, Proponent shall provide the information requested in the corresponding documents included hereunder.

1. LETTER OF PRICE PROPOSAL AS IN FORM 01

2. LEGAL DOCUMENTS:

- 2.1 Copy of Business Registration Certificate.
- 2.2 For partnership; Partnership Deed / Agreement
- 2.3 For Company; Memorandum and Articles of Association of the Company
- 2.4 For Company; Board Resolution of the Company confirming Board of Director's approval for proposed work
- 2.5 Power of Attorney to sign on behalf of the Proponent
- 2.6 In case of a proposal submitted by a Joint Venture (JV), the JV agreement or letter of intent to enter into JV including but not limited to scope of works to be executed by respective partners and equity share percentage of the respective partners
- 2.7 Declaration of Immediate Family Members as in Form 04

3. FINANCIAL DOCUMENTS

- 3.1 HDC Statement of Due Clearance
 - 3.1.1 Due clearance statement from HDC will be given upon request from the Proponent via Due Clearance Form.
 - Due Clearance Form will be available to download via the following link: https://hdc.com.mv/downloads/

3.2 Financing Method(s) form

Operator shall provide proof of funding for the estimated investment cost by submitting any of the following documents:

- 3.2.1 Equity Financing by a Sole Proprietorship:
 - 3.2.1.1 Monthly Average Balance Confirmation of the most recent 12 (twelve) months or End Balance Confirmation of the business entity shall be submitted. The submitted statement shall be original and authorized by the bank / financial institution.

(If the statement is provided in the letter head of the bank / financial institute with the authorised signature, the statement will be accepted)

3.2.2 Equity Financing by a Company:



- 3.2.2.1 Monthly Average Balance Confirmation of the most recent 12 (twelve) months or End Balance Confirmation of the business entity shall be submitted as per the requirements mentioned in clause 3.2.1.1.
- 3.2.2.2 For Company, audited financial statements of most recent year (2021) authorized by a certified audit firm / individual and management account of the year 2022. The audited financial statements must include auditors report and shall be signed and stamped by the respective parties. If the company is not audited as per MIRA requirements, it is not required to submit audited financial statements.

3.2.3 Bank Financing:

3.2.3.1 Bank comfort letter/bank guarantee or any other relevant documents from bank or financial institutions shall be submitted. The submitted documents shall include the Proponent(s) name and name of proposed work/ project (RFP Name).

3.2.4 Equity Injection:

- 3.2.4.1 Letter of commitment from shareholder including the Proponent(s) name and name of the proposed work/ project (RFP Name).
- 3.2.4.2 Shareholder's Monthly Average Balance Confirmation or End Balance Confirmation (as per Section V Clause 3.2.1.1) or shareholder's audited financial statements (as per Section V Clause 3.2.2.2) or relevant documents for bank financing by shareholder (as per Section V Clause 3.2.3) or relevant documents for external financing by shareholder (as per Section V Clause 3.2.5) shall be submitted.

3.2.5 External Financing:

- 3.2.5.1 Letter of commitment from financier including the Proponent(s) name and name of the proposed work/ project (EOI Name).
- 3.2.5.2 Financier's Monthly Average Balance Confirmation or End Balance Confirmation (as per Section V Clause 3.2.1.1) or financier's audited financial statements (as per Section V Clause 3.2.2.2) or relevant documents for bank financing by financier (as per Section V Clause 3.2.3) shall be submitted.





4. BUSINESS PLAN:

- 4.1 Operational Plan
 - 4.1.1 Proposed Operational Schedule and it should align with the Transportation Master Plan of Hulhumalé
 - 4.1.2 Operational Resources Details (Details of the operators, Human Resource plan)
 - 4.1.3 Management plan
- 4.2 Marketing Plan
 - 4.2.1 Pricing strategy
 - 4.2.2 Promotional Strategies
- 4.3 Financial Plan
 - 4.3.1 Financial forecast including capital budget, profit and loss statement, cash flow statement and investment indicators.
- 4.4 Maintenance and Facilities Management Plan
 - 4.4.1 Proposed maintenance / facilities management structure
 - 4.4.2 Proposed management fee structure

5. OPERATIONAL EXPERIENCE;

5.1 Documents proving the number of years in operating and managing a real estate property relating to lease and overall management of the property

6. PROPOSAL CHECKLIST

6.1 Proposal Checklist as in Form 03 should be attached outside the sealed envelope.





FORM 01: LETTER OF PRICE PROPOSAL

Date:
Name of the Project:
Proposal Reference No:

To: Housing Development Corporation Ltd. Ground Floor, HDC Building Hulhumalé, Maldives

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Expression of Interest (EOI) documents including all addenda issued in accordance with Section 1, Instruction to Proponents -11.
- (b) We have not been suspended nor declared ineligible by the Lessor.
- (c) We have no litigation history and non-performance of a contract in accordance with Section IV.
- (d) We, (insert *business name and business registry number*), offer to (insert name of the Project)
- (e) We undertake, to pay the proposed rent for 10 (ten) years, where proposal is accepted. The proposed lease rent of our proposal is:

1 st Year (per square feet per month): MVRLL	mbers)
(Rufiyaa) <i>(amount in words)</i>	
2 nd Year (per square feet per month): MVR L (amount in nul	mbers)
(Rufiyaa) <i>(amount in words)</i>	
3 rd Year (per square feet per month): MVR L (amount in nur	nbers)
(Rufiyaa) <i>(amount in words)</i>	
4 th Year (per square feet per month): MVR L (amount in nur	nbers)
(Rufiyaa) <i>(amount in words)</i>	
5 th Year (per square feet per month): MVR L L	nbers)
(Rufiyaa) <i>(amount in words)</i>	
6 th Year (per square feet per month): MVR L L	nbers)
(Rufiyaa) <i>(amount in words)</i>	
7 th Year (per square feet per month): MVR L L	nbers)
(Rufiyaa) <i>(amount in words)</i>	
8 th Year (per square feet per month): MVR L L	nbers)
(Rufiyaa) <i>(amount in words)</i>	
9 th Year (per square feet per month): MVR L L	nbers)
(Rufiyaa) <i>(amount in words)</i>	
10 th Year (per square feet per month): MVR L L	mbers)
(Rufiyaa) <i>(amount in words)</i>	



- (f) Our proposal shall be valid for a period of One Hundred and Fifty (150) days from the date of proposal submission deadline in accordance with EOI document and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- (g) We understand that this proposal, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed; and
- (h) We understand that Lessor is not bound to accept the highest evaluated proposal or any proposal that may receive.

Proponent:

Name:	
(Seal):	
Address:	

Duly authorized to sign the proposal for and behalf of the Company:

Name:
Title:
Signature:
Date:



FORM 02: FINANCING METHOD(S)

Date:
Name of the Project:
Proposal Reference No:

To: Housing Development Corporation Ltd. Ground Floor, HDC Building Hulhumalé, Maldives

Where the proposal is successful, we undertake, to finance the project/work under:

 (Method of financing)	(percentage ratio)
 (Method of financing)	(percentage ratio)
 (Method of financing)	(percentage ratio)
 (Method of financing)	(percentage ratio)

We hereby confirm and agree to finance the project/work will be financed by the above-mentioned method(s). We have submitted relevant documents to provide proof of funding, to the proposed method(s) of financing the project/work. We understated that the proposal will be disqualified if the documents do not show proof of funds to finance the Estimated Project Cost or if the documents are not in accordance with Section V. Business Proposal Requirement Clause 4. Financial Documents.

Proponent:

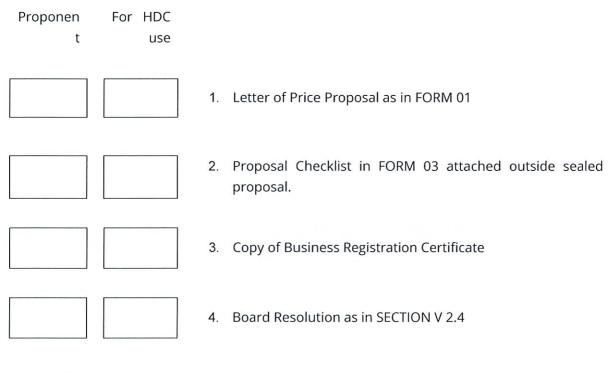
Name:

Address:

.....



FORM 03 - PROPOSAL CHECKLIST



Authorized Representative:

Name:
Designation:
ID Number:
Contact Number:
Email Address:

NOTE:

- PROPOSALS WITHOUT THE SPECIFIED DOCUMENTS STATED IN THE FORM 03 PROPOSAL CHECKLIST (EXCLUDING FORM 03 - PROPOSAL CHECKLIST) WILL BE REJECTED AT THE TIME OF PROPOSAL OPENING.
- ANY BANK STATEMENTS WILL NOT BE ACCEPTED WITH THE PROPOSAL. REQUIRED FINANCIAL DOCUMENTS MUST BE SUBMITTED AS PER CLAUSE 4 (FINANCIAL DOCUMENTS) OF SECTION V. BUSINESS PROPOSAL REQUIREMENT.
- IF ANY BANK STATEMENT IS SUBMITTED, DURING EVALUATION STAGE THE BANK STATEMENT
 WILL NOT BE CONSIDERED



FORM 04 - DECLARATION OF IMMEDIATE FAMILY MEMBERS

We, *[insert business name and business registry number],* hereby confirm and declare that;

- 1. has a relation (Immediate family members employed at HDC) that puts in a position to influence the proposal of the proponent, or influence the decisions of the Lessor regarding the RFP process, (Yes/No)
- 2. If Yes, specify the details relating to the information pursuant to Clause 1 above are as follows;

NID No.	Family member / Relatives Name	Relationship	Position/Title

- 3. I hereby confirm the following;
 - a. That the information above is true, accurate and if all or any part of them are found to be untrue, HDC shall have the right to disqualify and reject the bid/proposal/quotation or terminate the agreement/work order,
 - b. I am also obliged to inform and disclose to HDC if there are any changes to the declaration herein, within ten (10) days from the occurrence of such changes.

Name:

Date:

Signature





SECTION VI. CONTRACT TERMS

1.	Lease Type	Lease and Operation of Vertical Parking from Hulhumalé Phase 1	
2.	Parties to Agreement	Lessor: Housing Development Corporation 3rd Floor, HDC Building, Hulhumalé, Maldives Tel: (960) 3353535, Fax: (960) 3358892 Email: <u>sales@hdc.com.mv</u> Reg No: C-793/2008	Lessee: Tel: Email: Reg No:
3.	Objective	3.1 The objective of this Agreement operate and maintain by the Less	is to lease the vertical parking systems to see.
4.	Vertical Parking Details	4.1 Refer to Section III, Clause 4	
5.	Usage	5.1 The unit should only be used to o5.2 Lessee is allowed to use the space	
6.	Lease Term	6.1 The Lease term is 10 years from t	he date of handover of the tent.
7.	Business Model	 6.1 The Lease term is 10 years from the date of handover of the tent. 7.1 The Business Model is Minimum Monthly Guaranteed Lease Mod the Lessee agrees to pay the Lease (Proposed by the Lessee) or 25 revenue, whichever is higher, to the Lessor as the Lease amount. 7.2 The Minimum Monthly Guarantee lease rate for Year 1 to Year 10 rates proposed by the Proponent. 7.2.1 Minimum acceptable lease rate for the year 1 & Year 2 is N month 7.2.2 Minimum acceptable lease rate for the year 3 to Year 5 is per month 7.2.3 Minimum acceptable lease rate for the year 6 & Year 10 is per month 7.3 The Percentage of Revenue Share on the Net Revenue is 25%. 7.4 The Net Revenue shall mean the aggregate of the following amour 7.4.1 Total of all revenue generated by the Lessee from utilizing any property developed on the land calculated based on Accrual Concept. 7.4.2 Deduct any Return Inwards. 7.4.3 The Lessee must submit the Sales Report of each month of each calendar month. 7.4.4 The Lessee must submit the Sales Report of each month of each calendar month. 7.4.5 The Lessee must submit Quarterly Reports of Managemer within 30 (Thirty) Calendar days of Quarter end, the Report signed by the Managing Director or Chief Financial Off Company for avoidance of doubt, a quarter is; 1st Quarter: 1st January to 31st March of each year 2nd Quarter: 1st April to 30th June of each year 	



		 7.4.6 The Lessee must submit Audited Financial Statement within 135 (One Hundred Thirty-Five) Calendar days of year end. 7.4.7 The Lessor must review the Monthly Lease Reports and invoice to the Lessee the amount of Revenue Share exceeds the MMG before 30th of each month, the revenue share amount will be due with the MMG lease of the following month and should be paid before 10th of the following month. Delayed penalty shall be applied for any delayed days as per the Lessor's penalty policy. 7.4.8 The Lessor must review the Quarterly Management Report within 14 (Fourteen) working days and inform/invoice of any adjustments to be made for the revenue share amount invoiced. 7.5 The Lessor must review the Audited Financial Statement within 30 (Thirty) working days and inform/invoice of any adjustments to be made for the revenue share amount invoiced. 7.6 The lease effective date shall be the date of the unit handover. 7.7 The Minimum Monthly Guarantee Lease will be due on the 1st of each calendar month, and should be paid to the Lessor no later than the 10th of each Calendar month. If Lesser fails to make payment before 10th, the Lessee must pay delay penalty as per the Lessor's policies.
8.	Grace Period	 8.1 Grace period of 02 (two) month shall be given to the Lessee from the date of handover of the Vertical parking property.
9.	Lease Deposit	 9.1 The Lease deposit amount shall be 02 (two) months' MMG of the proposed lease rate for the year 1 of the successful Proponent. 9.2 This amount should be paid within 07 (seven) working days from the date of conditional award. 9.3 Lease Deposit will be paid back within 01 (one) month upon expiration of the Agreement after adjusting for any unpaid lease, penalty or expenses that Lessor may incur linked to the Agreement and the property, such as but not limited to unpaid utility bills. 9.4 If the Agreement is terminated by the Lessee before the expiration of the Agreement term without the notice period specified under clause 14.5, the lessor has the right to take the lease deposit amount in full.
10.	Conditions Precedent	10.1 Agreement will only be signed upon fulfilment of the following conditions precedent:10.1.1 Payment of Lease deposit as per clause 9.1
11.	Duties and Obligation of the Operator	 11.1 The Lessee shall be responsible for operating and maintenance of Vertical Parking for the lease term. 11.2 The lessee shall ensure to commence the operation no later than one month from the signing of the agreement 11.3 Lessee is responsible to find new tenants for the vacant parking slots. 11.4 Lessee should provide HDC 25% of advertisement space per system. 11.5 Utilize the parking property for the specific clause mentioned in clause 5, and remain consistent in carrying out the work.



		Term. The Lessor and the Lessee confirm the readings for the electricity and water supply meters at the time of occupation of the tent.
		11.7 The Lessee cannot sublease the property for operational purpose
		11.8 Lessee can only carry out alterations/improvements to the property with prior approval from HDC.
		11.9 Lessee cannot conduct any activity that damages the property and its surroundings
		11.10 Security and Surveillance of the property should be managed by the Lessee.
		11.11 Garbage collection, cleaning and maintenance of all the parking systems shall be managed by the Lessee.
		11.12 Any electrical issues/maintenances should be fixed by the Lessee.
		11.13 Lessee shall ensure the installed wayfinding and signage boards are properly maintained in all locations.
		11.14 From parking location with 01 system, maximum 5 slots can be reserved for hourly/daily parking.
		11.15 From parking location with 02 or more system, maximum 10 slots can be reserved for hourly/daily parking.
12.	Parking Location Handover	12.1 The parking locations will be handed over to the lessee within 07 (seven) working days after signing the Agreement.
		13.1 The Lessor must handover the tent as per the clause 12.1.
13.	Duties and Obligation of Lessor	13.2 The Lessor should provide all the required information requested by the Lessee, without unreasonably withholding or delaying the information. HDC shall not be held responsible for any delay caused which is beyond the control of HDC. Nevertheless, where possible, HDC shall make the best of efforts to minimize the delay.
		13.3 Parking system of the property will be insured by HDC.
14.		14.1 Lessor may serve 30 (thirty) calendar days written notice to the Lessee to terminate the Agreement in the event the Lessee fails to pay the rent and/or penalty as per the terms of the Agreement for a period of 03 (three) consecutive months.
		14.2 The Lessor may terminate the Agreement without any compensation payable to the Lessee in the event the rent due and/or penalty remains unpaid at the end of 30 (thirty) calendar days written notice period.
	Termination	14.3 If the Lessee fails to perform any of its obligation under the Agreement, the Lessee shall be granted a period to rectify the breach along with a fine amount between MVR 5,000 (Maldivian Rufiyaa Five Thousand) and MVR 100,000 (Maldivian Rufiyaa One Hundred Thousand) considering the degree of the breach, to be determined by the sole discretion of the Lessor.
		14.4 If the Lessee fails to pay the fine and cure the breach within the extension period, the Lessor has the right to terminate the agreement and give the Lessee a duration of not less than 30 (thirty) calendar days to vacate the Parking Location and handover it to the Lessor.
	L	



14.5 The Lessor may terminate the agreement immediately without any prior written notice, if the Lessee fails to perform any of the fundamental obligations.
14.6 The Lessee may terminate the agreement by serving 06 (six) months' written notice upon the Lessor of its intention to do so for any reason whatsoever.
14.7 The Lessor may terminate the agreement by serving 06 (six) months' written notice upon its intention to do so for any reason whatsoever.

DISCLAIMER:

- This contract terms only includes the key points of the agreement. The agreement is not limited to the clauses included in this contract terms.
- The proposal submitted by the successful Proponent shall be a part of the agreement.

